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| INFORMATION SEEKING PLAN |
| AUTUMN 2017 |

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| 1. DEFINING THE TOPIC AND GETTING BACKGROUND INFORMATION[Identify key concepts](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/topic-and-search-terms/defining-the-topic/identify-key-concepts%22%20%5Ct%20%22_blank)[Theses and dissertations](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/topic-and-search-terms/encyclopedias-reviews-theses/encyclopedias-reviews-theses%22%20%5Ct%20%22_blank)  | **DISCIPLINE:** **TOPIC:**Choose a topic of your interest or your current study or a sample topic in your discipline. **EXPLORE THE TOPIC USING AT LEAST 2 INFORMATION RESOURCES AND NAME THE RESOURCES USED:**E.g. a database or a handbook.**RESEARCH QUESTIONS:** |
| 2. SEARCH TERMS and SEARCH STRATEGIES[Search terms and search strategies](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/topic-and-search-terms/search-term-and-strategy/search-term-and-strategy%22%20%5Ct%20%22_blank) | **NAME THE RESOURCES YOU USED FOR FINDING SEARCH TERMS.**E.g. the name of a thesaurus or subject terms glossary. **WHICH TOOL DID YOU USE FOR BRAINSTORMING?**E.g. a mind map. **SEARCH TERMS:**List all of your search terms in the following categories.**a) SUBJECT TERMS:**Found in database thesauri and subject term glossaries. **b) BASIC CONCEPTS AND YOUR OWN TERMS:**Basic concepts of your topic and other terms you find useful. |
| 3. SEARCH STATEMENTS[Search statements](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/topic-and-search-terms/creating-a-search-statement) | **COMBINE YOUR SEARCH TERMS INTO SEARCH STATEMENTS.**Use operators, truncation and phrases. Write at least 2 different search statements.  |
| 4. RESEARCH METHODS AND DATA[Research methods and data](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/topic-and-search-terms/research-methods/research-methods%22%20%5Ct%20%22_blank)[Research data and copyright](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/topic-and-search-terms/research-methods/copyright)[Open science](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/finding-sources/open-online-resources%22%20%5Ct%20%22_blank) | **NAME 2-3 RESOURCES FOR INFORMATION ABOUT RESEARCH METHODS:****NAME 2-3 RESOURCES FOR ARCHIVED RESEARCH DATA:**In case of collecting your own research data note the regulations and principles of copyright before you start the work! |
| 5. PUBLICATION CULTURE IN DIFFERENT DISCIPLINES[Publication culture on different disciplines](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/finding-sources/publication-culture%22%20%5Ct%20%22_blank) | **LIST THE DIFFERENT PUBLICATION TYPES YOU NEED BECAUSE OF THE PUBLICATION CULTURE IN YOUR ACADEMIC FIELD:**Find out how research is published in your own academic field. This defines what kind of publications you need to search for (e.g. books, articles, other publication types?). |
| 6. CHOOSING INFORMATION RESOURCES[Finding sources](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/finding-sources%22%20%5Ct%20%22_blank)[Finding books](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/finding-sources/books%22%20%5Ct%20%22_self)[Finding scholarly  journals and articles](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/finding-sources/journals-articles%22%20%5Ct%20%22_blank)[Open science](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/finding-sources/open-online-resources%22%20%5Ct%20%22_blank) | **NAME 1-3 CENTRAL INFORMATION RESOURCES FOR EACH OF YOUR PUBLICATION TYPES:** E.g. field-specific databases for articles, NOT the names of individual books or journals. Name at least one open access resource and mark it by OA (OA = Open Access). |
| 7. SYSTEMATIC INFORMATION SEARCHING | **MAKE A TRIAL SEARCH IN ONE OF YOUR CENTRAL INFORMATION RESOURCES.**Use the search statements you created earlier.**INFORMATION RESOURCE:**E.g. a field-specific database, NOT Google. **HOW USEFUL IS THE DATABASE FOR YOU? WHY?**   |
| 8. REFINING SEARCH RESULTS[Refining results](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/finding-sources/refining-search-results) | **LIST STRATEGIES FOR REFINING YOUR SEARCH RESULTS IN CASE YOU GETa) irrelevant results:** **b) too many results:** **c) too few results:** |
| 9. EVALUATING SOURCES[Choosing scholarly and reliable sources](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/finding-sources/reliable-sources) | **NAME 3-5 WAYS OF EVALUATING THE SCIENTIFIC LEVEL OF PUBLICATIONS:** |
| 10. CITING AND MANAGING REFERENCES[Academic ethics and copyright](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/citing-and-managing-references/academic-ethics)[Avoiding academic fraud](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/citing-and-managing-references/avoiding-academic-fraud)[Citing and managing references](https://koppa.jyu.fi/avoimet/kirjasto/en/library-tutorial/citing-and-managing-references/citing-and-managing) | **IMAGINE THERE'S A SCIENTIFIC ARTICLE IN YOUR BIBLIOGRAPHY. WHAT INFORMATION DO YOU NEED FOR THE REFERENCE IN THE BIBLIOGRAPHY?**E.g. the name of the author etc.**GIVE AN EXAMPLE OF A REFERENCE TO AN ARTICLE IN THE BIBLIOGRAPHY:** **WHICH REFERENCE MANAGER OR WAY OF MANAGING REFERENCES ARE YOU GOING TO USE IN YOUR STUDY?** |